

**Cumberland Hotel
Ladies Festival
Weekends
in
Bournemouth
2012**

Event Schedule

Friday

Arrival from 2.00 pm onwards.

Limited Complimentary Car Parking on site.

Welcome letters will be presented on arrival to include pre order wine list.

Porters are available to assist guests with luggage and to escort them to their rooms.

The Hotels bar is open throughout the day drinks and meals (not included in the package.)

Cold suppers – pre order required

Chef's choice three course table d'hote dinner served in the restaurant 7.00 pm – 9.00 pm followed by a duo or disco.

Over night en-suite accommodation.

Saturday

Full English or Continental breakfast served in the restaurant 8.00 am – 10.00 am.

Free day – please enjoy the leisure facilities that the hotel offers, alternatively the hotels bar is open all day serving meals and drink.

Ladies evening – content is dependant on package selected.

Over night en-suite accommodation.

Sunday

Full English or Continental breakfast served in the restaurant 8.00 am – 10.00 am.

Departure by 11.00 am

Sunday lunch is available at £15.95 per person which must be booked in advance as Sunday lunch at the Cumberland Hotel is extremely busy.

**Your event is tailor made to meet your every requirement
from the pre-planning stage to the final event.
The management team are here to help and advise you
to make your Festival Weekend a success.**

Package Rates (September to June)

Basic Package	Full Weekend	£155.00
	Saturday Only	£121.50
	Banquet Only	£62.00
Standard Package	Full Weekend	£170.00
	Saturday Only	£136.50
	Banquet Only	£69.50
Superior Package	Full Weekend	£180.00
	Saturday Only	£147.50
	Banquet Only	£74.50
Ultimate Package	Full Weekend	£195.00
	Saturday Only	£158.50
	Banquet Only	£84.50

All rates quoted are per person and inclusive of VAT at current rate of 20%

Rates are based on a minimum of 80 guests.

Should your numbers fall below this, supplements will apply
and the hotel reserves the right to change banquet venue.

July and August are available at an additional £20.00 per person.

Additional nights are available at the following special reduced rates:

Monday – Thursday £49.50 per person per night; dinner, bed and breakfast.

Sunday £42.50 per person per night; dinner, bed and breakfast.

(Rates are subject to availability and exclude bank holidays.)

Special children's rates are available as follows:

0 to 2 years of age free of charge

3 to 14 years of age - £25.00 bed and breakfast and £29.00 dinner, bed and breakfast.

Children's rate only available when sharing with two full paying adults.

Children's Saturday banquet supplement £15.00 per child.

Confirmation Free Weekend

Once your event is confirmed you will receive one night free dinner, bed and breakfast stay for two people.
Subject to availability.

Ocean View Rooms

The hotel guarantees 5 complimentary sea view rooms.
Additional rooms will be subject to our supplementary charge of £20.00 per person per night.
(No sea view rooms available for Saturday night only bookings)

Saturday Night Only Bookings

A maximum of 5 rooms Saturday night only bookings available on the package rate.
Any further rooms will be subject to a £85.00 per room supplement.

Bedrooms

Bedrooms not required must be released 28 days prior to the event or they will be subject to the hotel cancellation policy.

Banqueting Rooms

The Mirabelle Restaurant is available for numbers over 90 people.
Oceana Suite is available for numbers under 90 people.

The Cumberland Hotel reserves the right to change venue of your Gala dinner should your numbers drop below 90 people.

Drinks receptions and photographs are normally in The Boardroom, The Red Door or Del Mar Lounge (TBC).

The Cumberland Hotel reserves the right to choose which room will be used for photography.

All final banqueting menus and details of Ladies Festival Weekend must be given to the hotel 2 weeks prior to the arrival date.

Package Content

Basic Package

- Pre-banquet drinks reception (The hotel bar will be open on a cash basis.)
- The photographer will be attendance:
 - During your drinks reception
 - Later in the evening so you can purchase your photographs.
- 4 course gala dinner plus coffee and mints. Choices to be made from our extensive menu selector B.
- Friday night entertainment.
- One free bedroom for every 20 rooms booked maximum 2 free bedrooms

Standard Ladies Package

- Pre-banquet drinks reception (The hotel bar will be open on a cash basis.)
- The photographer will be attendance:
 - During your drinks reception
 - Later in the evening so you can purchase your photographs.
- Toast Master Services
- Standard table posies for each table.
- Standard top table arrangement.
- Pianist to play background music throughout the gala dinner.
- 4 course gala dinner plus coffee and mints. (starter, soup OR sorbet, main & dessert)
- Friday night entertainment.
- Saturday night £250.00 allowance for entertainment
- One free bedroom for every 20 rooms booked maximum 2 free bedrooms

Superior Ladies Package

- Pre-banquet drinks reception (The hotel bar will be open on a cash basis.)
- The photographer will be attendance:
 - During your drinks reception
 - Later in the evening so you can purchase your photographs.

- Toast Master Services
- Superior table posies for each table.
- Superior top table arrangement.
- Pianist to play background music throughout the gala dinner.
- 4 course gala dinner plus coffee and mints. (starter, soup OR sorbet, main & dessert)
- Table plan.
- Place cards.
- Printed menus.
- A voucher for a complimentary two-night stay for two people bed and breakfast for your raffle.
- Friday night entertainment – duo or disco
- Saturday night £250.00 allowance for entertainment
- One free bedroom for every 20 rooms booked maximum 2 free bedrooms

Ultimate Ladies Package

- Pre-banquet Bucks Fizz or House Wine drinks reception
- The photographer will be attendance:
- During your drinks reception
- Later in the evening so you can purchase your photographs.
- Toast Master Services
- Superior table posies for each table.
- Superior top table arrangement.
- Pianist to play background music throughout the gala dinner.
- 6 course gala dinner plus coffee and mints.(starter, soup, sorbet, main, dessert, cheese & biscuits)
- Table plan.
- Place cards.
- Printed menus.
- A voucher for a complimentary two-night stay for two people bed and breakfast for your raffle.
- Friday night entertainment – duo or disco
- Saturday night £400.00 allowance for entertainment
- One free bedroom for every 20 rooms booked maximum 2 free bedrooms

Functions - Terms and Conditions

Reservations and Payment

1. All bookings must be confirmed with a non-refundable deposit (amount depending on function)
2. Full and final payment is required 14 days prior to the event and final details for the function including numbers, menus and table plans must be given at this point.
3. All guests' rooms that need to be booked require a deposit of £15.00 per person per night to confirm booking and only the allocated rooms for the function can be booked via the Sales Office.

Any further rooms required are on a request basis only and normally are required for a minimum of two nights over a weekend.

Confirmation By The Client

1. Once confirmation and deposit has been received all such facilities, services, food and beverages reserved on your behalf will be subject to the terms and conditions of the contract.
2. Numbers must be advised to the Hotel at the time of written confirmation. Final timings, menus and any special dietary requirements etc must be confirmed at least 14 days prior to arrival.
Cancellation
3. Should you need to cancel or postpone your confirmed booking at any time prior to the event, we will make every effort to resell the facilities on your behalf. Any cancellation, postponements or partial cancellation should be advised as soon as possible verbally and then confirmed immediately in writing.

The company's cancellation policy is as follows:

- Over 52 weeks prior to the event No charges and your deposit will be lost
- 38 – 52 weeks prior to the event Loss of deposit
- 12 – 38 weeks prior to the event 50% of all contracted charges
- 4 – 12 weeks prior to the event 75% of all contracted charges
- Less than 4 weeks prior to the event 90% of all contracted charges

GENERAL

The Hotel reserves the right to approve externally arranged entertainment, services or activities that you arrange.

Good night sleep policy - At midnight all music volume must be reduced by 25% as there are bedrooms above the function rooms. The Hotel cannot accept liability for any resultant costs incurred.

The hotel does not take responsibility for cards or presents given to the client as gifts.

The Hotel cannot accept liability for any resultant costs incurred.

Should any of your guests fail to correct any aspects of poor behaviour or activities unacceptable to the Company or English Law, the Hotel reserves the right to ask them to leave the premises. Should this occur no monies will be refunded.

The cost of repairing any damage caused to the Hotel, its property or grounds by any of your guests, must be reimbursed to the Hotel by the Client.

No food, wines or spirits brought into the Hotel by the client or any of your guests may be consumed unless corkage is charged (wine only)

No Chinese Lanterns are allowed in the hotel grounds

Prices quoted are inclusive of VAT at 20% unless otherwise specified.

Whilst the Company has taken all reasonable steps to ensure that the information contained in its brochures is accurate, it reserves the right to alter, withdraw or substitute any service, facility or amenity at any time without notice if necessary.

Should numbers reduce from original confirmation the hotel reserves the right to move function rooms, to accommodate the new size of the party.

CHILDREN'S POLICY

The Cumberland welcomes children both as residents and non-residents for meals and functions. In order to follow licensing regulations, comply with Health and Safety policies at the hotel and maintain the hotel ambience for guests staying at the hotel, it is STRICTLY required that all non-resident children under the age of 12 years are subject to the following policy.

POOLSIDE

NO Children under 12 years are permitted to be in the vicinity of the poolside or Lido deck without parental supervision at any time during their visit. This is a very dangerous area for children with an open pool and also when food and drinks are being constantly carried across the Lido Deck.

BAR AREAS

NO Children are permitted to be present in ANY of the bar areas of the hotel. This includes the Del mar Lounge, Ventana Bar. Children are permitted in the Ventana Brasserie and all function rooms including the Oceana, Mirabelle and Red Door with parental/guardian supervision. (temporary exceptions will be made to this strict policy for children wishing to use the bathroom, and during room change over's, but we would ask that they are supervised by their parents/guardians during this short times) The bar areas are generally busy with servers transporting hot food and drinks and this is not compatible with unsupervised children.

RECEPTION

NO Children are permitted in the reception or lobby area unattended. This is an extremely busy part of the hotel, with guests arriving and departing, servers transporting food and drinks, and cars passing through the driveway often just outside this area. If you are in this area with children please can you ensure they are not running or playing in the lobby area for obvious safety reasons.

CRECHE

Functions with large numbers of children in attendance may be asked to organize a crèche as a condition of their event. The Hotel may be able to assist with arrangements, movies and drawing materials to make sure the children enjoy their time at the hotel.

FUNCTION ROOM

It is a strict policy at Cumberland that children attending functions remain in the function room (rooms) booked for the event. They are NOT permitted in the Bar Lounge areas of the hotel except during room change around, and in the event this occurs, they MUST be supervised at all times by parents or family members. It is the function/event organizers responsibility to ensure that all attendees of the event are aware of the Non Resident Children's Policy. The Cumberland Hotel accepts no responsibility for accident or injury occurring as a direct result of unsupervised children, this also applies to accident or injury sustained by other guests or staff of the hotel. This policy has been designed for the protection of both the hotel, its guests and the children and will be strictly enforced.

Parents/guardians not adhering to the above policy may be asked to leave the event early

This agreement shall be subject to English Law.

As a representative of The Cumberland Hotel

Function to be held on

Hotel Signature

Date

Printed

Client Signature

(client/s)

I hereby accept the above terms and conditions

Date

Printed